

URA List of Demolition Contractors
Registration Form (for New Inclusion & Annual Update)

1. Particulars of Contractor

Name of Contractor (in English): _____

Name of Contractor (in Chinese): _____

Registered Address: _____

Telephone Number: _____

Fax Number: _____

E-mail Address: _____

Authorized Share Capital: _____

Issued Share Capital: _____

Name of Major Shareholder	Name of Director
1)	1)
2)	2)
3)	3)
4)	4)
5)	5)
6)	6)
7)	7)

Note: Please submit a company organization chart together with CVs of the principal and managerial and technical staff detailing their names, qualifications, past experience.

2. Business Registration

Business Registration Certificate No: _____

Expiry Date of Registration: _____

Note: Please provide a copy of the business registration certificate.

3. Registration as Registered Specialist Contractor (RSC) in the category of demolition works under the Buildings Ordinance

Registration Certificate No: _____

Expiry Date of Registration: _____

Note: Please provide a copy of the relevant certificate/letter issued by the Buildings Department.

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4. Directly Employed Staff

Please fill in the information on the following full-time staff directly employed by the Contractor.

- a) Technical Director (**registered with the Buildings Department (BD)**),

Full Name (in English): _____

- b) Authorized Signatory (**registered with BD**),

Full Name (in English): _____

Position: _____

- c) General Foremen (with at least 5 years relevant experience in demolition works in Hong Kong, including building framework, breaking up and dismantling of reinforced concrete, steelwork and ironwork forming part of the structure or building),

Full Name (in English): _____

- d) Technical Competent Persons (TCP) as per the requirements stipulated in the Code of Practice for Site Safety Supervision issued BD.

TCP T1: Full name (in English): _____

TCP T3: Full name (in English): _____

TCP T4: Full name (in English): _____

Note: Please provide a copy of the CVs of the above staff. For the Technical Director/Authorized Signatory registered with BD, please provide a copy of the relevant BD letters.

5. Job Reference

Please provide details of your demolition jobs of contract value **above HK\$ 2 million** completed in the past three years in Hong Kong by completing and submitting **the table in Appendix A** together with the supporting documents as required therein.

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6. Inclusion in HKHA's List

a) Is the Contractor currently included in the list of demolition contractors maintained by the Hong Kong Housing Authority ("HKHA")?

Yes No

If no, please proceed to item 7.

If yes, please provide a copy of the relevant HKHA's letter confirming such inclusion and complete part (b) of this item.

b) Details of current suspension (if any): **(Note: Please insert 'Nil' for no such current suspension)**

7. ISO 9000 Certification

Has the Contractor obtained ISO 9000 certification with the minimum scope "to carry out the demolition of buildings and structures with demolition design".

Yes No

If yes, please attach a copy of the relevant ISO certificate.

8. Unresolved Litigation or Arbitration

Is the Contractor currently involved in any unresolved litigation or arbitration?

Yes No

If yes, please provide the details below or on a separate sheet.

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9. Contractor's Permission

In order to allow the Urban Renewal Authority (“the Authority”) to obtain necessary information for the purposes of listing, including the Contractor’s listing status and job performance in the government departments and the statutory bodies, the Contractor is required to grant permission to the Authority by completing and submitting the form in **Appendix B**.

10. Financial Capability

To facilitate vetting of the Contractor’s financial capability, please submit the following:

- a) **Two copies** of the full set of the latest audited account including the auditor’s and directors’ reports, profit and loss account, balance sheet, cash flow statement and notes to the financial statements; and
- b) Information on all current/outstanding contracts in hand by completing the table in **Appendix C**

The Contractor hereby declares that the information given in this form as well as in the appendices and attachment is true, correct and complete.

Authorized Signature (with Company Chop)

Date

Full Name & Title of Signatory: _____

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Name of Contractor: _____

<u>Demolition Jobs completed in the Past Three Years and over HK\$2 million in value</u>		<u>Contract Particulars</u>	
1)	Location and Brief Description of Demolition Job:	Contract Period: From _____ to _____	
		Value of Demolition Works: _____	
		Employer's Name: _____	
	Role : <input type="checkbox"/> Main Contractor <input type="checkbox"/> Sub-Contractor <i>(Note 1)</i>	Architect's Name: _____	
Registered Specialist Contractor for the demolition job? <input type="checkbox"/> Yes <input type="checkbox"/> No	Main Contractor's Name: _____		
Any reference letters or performance reports from the Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			
2)	Location and Brief Description of Demolition Job:	Contract Period: From _____ to _____	
		Value of Demolition Works: _____	
		Employer's Name: _____	
	Role : <input type="checkbox"/> Main Contractor <input type="checkbox"/> Sub-Contractor <i>(Note 1)</i>	Architect's Name: _____	
Registered Specialist Contractor for the demolition job? <input type="checkbox"/> Yes <input type="checkbox"/> No	Main Contractor's Name: _____		
Any reference letters or performance reports from the Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			
3)	Location and Brief Description of Demolition Job:	Contract Period: From _____ to _____	
		Value of Demolition Works: _____	
		Employer's Name: _____	
	Role : <input type="checkbox"/> Main Contractor <input type="checkbox"/> Sub-Contractor <i>(Note 1)</i>	Architect's Name: _____	
Registered Specialist Contractor for the demolition job? <input type="checkbox"/> Yes <input type="checkbox"/> No	Main Contractor's Name: _____		
Any reference letters or performance reports from the Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Notes:

- 1) Please attach a copy of the relevant pages of the signed contract indicating the Employer's name and Main Contractor's name, contract period and value of the demolition works.
- 2) If the Contractor was the Registered Specialist Contractor for the quoted demolition job, please provide a copy of the signed Form BA10 (appointment of registered contractor) and signed Form BA14A (completion of demolition works).
- 3) Please make copies of this form if the number of jobs is more than three.

Form of Contractor's Permission

To: Urban Renewal Authority

We, _____(Name of Contractor), hereby authorize the Urban Renewal Authority (“the Authority”) to obtain information from the government departments and the statutory bodies (collectively called “the Public Bodies”), such as the MTR Corporation Limited, the Hong Kong Housing Authority, the Hong Kong Housing Society, etc. in respect of the following:

- a) Our listing status in the Public Bodies;
- b) Our job performance in the contracts with the Public Bodies;
- c) Records of regulating actions by the Public Bodies against us, including suspension from tendering, removal from lists, etc.; and
- d) Records of offences committed by us.

Signed by:

Authorized Signature (with Company Chop)

Date

Full Name & Title of Signatory: _____

Name of Contractor: _____

All Current/Outstanding Contracts in Hand

Contract Title	Contract Period (Maintenance Period Excluded)		Contract Sum (HK\$)	Outstanding Balance of Contract Sum (HK\$)	Time required to complete (Months)
	From	To			

The above information is certified true, correct and complete by:

Signed: _____

Date: _____

Authorized Signature (with Company Chop)

Full Name & Title of Signatory: _____

Note: Please make copies of this form if necessary.