

Personal Data Correction Application Form 更改個人資料申請表

This Form can be completed either in English or Chinese. Please read the notes below before completing this Form.
請在填寫本申請表前細閱下面的備註，並以英文或中文填寫本申請表。

To: External Relations Department, Urban Renewal Authority (“URA”)
致：市區重建局（「市建局」）對外關係部

Part I: Particulars of the Applicant

第 I 部：申請人資料

Name in English (<i>full name in block letters</i>): 英文姓名 (正楷全名) :	
Name in Chinese: 中文姓名 :	HKID Card No.: 香港身份證號碼 :
Correspondence Address: 通訊地址 :	
Day-time Contact Tel. No.: 日間聯絡電話號碼 :	
Email Address: 電郵地址 :	

Part II: Correction of Personal Data (attach additional sheets if necessary)

第 II 部：更改個人資料 (如有需要，可另附紙張)

Details of Request: 要求詳情 :

Remark: You may provide supporting documents, if available.
註：你可提供證明文件，並一併提交。

Signature of Applicant:
申請人簽署 :

Date:
日期 :



Notes

備註

1. You may be asked to provide additional information to help us meet your request. The URA may not be able to process your application if you do not provide sufficient information.
為協助我們完成你的要求，我們可能要求你提供補充資料。如你未能提供足夠的資料，市建局將不能處理你的申請。
2. The information provided will be used for processing data correction requests only.
所提供的資料只會用作處理更改個人資料。
3. Please direct your request by mail to the External Relations Department, Urban Renewal Authority at 26/F COSCO Tower, 183 Queen's Road Central, Hong Kong or by fax at no. 2588 2547.
請以郵寄（地址：香港中環皇后大道中 183 號中遠大廈 26 樓）或傳真（號碼：2588 2547）方式，把本申請表交予市區重建局對外關係部。
4. If the request is made by an individual other than the data subject, an authorization letter signed by the data subject with information/documentary evidence provided on proof of the identity of the data subject and proof of the requestor's status as a relevant person should be enclosed.
有關要求如非由資料當事人提出，請同時夾附資料當事人簽署的授權書及身份證明文件，以及能證實提出要求者是相關人士的資料／身份證明文件。